The Little Business Organiser



A simple printable planner to help you
organise your tasks, enquiries, follow-ups and ideas.

Kirst's Nook
A little help with the details!

Enquiry and Contact Tracker

Name/Business

Enquiry Details

Date/Status

Name/Business

Enquiry Details

Date/Status

Name/Business

Enquiry Details

Date/Status

Name/Business

Enquiry Details

Date/Status

Task and To do planner

Follow up Tracker

Person/Task

Action Required

Date/Status

Person/Task

Action Required

Date/Status

Person/Task

Action Required

Date/Status

Person/Task

Action Required

Date/Status

Brain dump and notes

Weekly Planner

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

SUNDAY

PRIORITIES

TO DO LIST

NOTES

Thank you for choosing Kirst's Nook.

Here's to a little more clarity,
a little less overwhelm
and making room for the things that matter